

ProQuest Information and Learning is a global leader in collecting, organizing and distributing value-added information to researchers. **Safari Tech Books Online** is a one-stop source for leading IT information. **Safari Business Books Online** provides reference essentials for the business world.

Welcome to Safari Books Online!

We suggest you begin exploring our service using the following examples:

1. Quick Search
2. Navigating Results
3. Navigating Books
4. Browsing by Category
5. Advanced Search
6. Additional Suggestions
7. More Information

To access Safari, follow the links on your library web page or consult your librarian for instructions.

1. Quick Search

Quick search offers fast results based on keywords.

Ex.: Find relevant book sections about java beans.

1. From the Safari home page, locate the quick search area on the left.
2. Type *java bean* into the search box.
3. You may decide to add quotation marks to specify the exact phrase "*java bean*" or use NEAR to find java within 30 words of bean. Or, use the code fragment limit to find code references only.
4. Run the search.

2. Navigating Results

Results Sorting

- The View By Book results tab sorts results by most relevant book first, and up to three recommended sections for each suggested book.
- Use the View By Section results tab to display the most relevant sections overall, or to preview the context of keywords.
- Use links in the results column headers to choose other sorting options, such as publication date or book title.

Topical Categories

- After a search is run, use the left menu to view results organized by topical categories.

Recent Searches

- Use the top navigation menu (Recent Searches, or My Safari) to view and re-run recent searches.

Recent Pages

- Use the top navigation menu (Recent Pages, or My Safari) to view and return to recently viewed sections.

3. Navigating Books

Book Home Page

- Book home pages may offer a brief summary, table of contents, reviews, index and the ability to start reading at page 1. Access book home pages by clicking the book title.

Navigating Sections

- Next/previous section. At the top or bottom of any section, use Next or Previous buttons to view an adjacent section.
- Table of Contents. While viewing a book section, use the left menu to navigate to any other section within the book.

Delivery Options

- Print a section at a time using button from top or bottom of the page.
- Email a link to the current section using button from top or bottom of the page.
- Durable URLs: In addition to emailing durable links to sections, URLs can be copied and pasted from the bottom of each section or book home page.

4. Browsing by Category

Browse topical categories to see all books in a relevant area.

Ex.: Find information about network security for the Linux operating system.

1. From the Safari home page, locate the Browse By Category area on the left.

2. Select the primary category Security, then the sub-heading Networking, and finally the sub-heading Linux.
3. Matching books appear in the results list.

5. Advanced search

Advanced search offers specialized search limits to help target results.

Ex.: Find books on Dreamweaver published by Peachpit Press.

1. From the Safari home page, locate the quick search area on the left. Select the link for Advanced Search.
2. Type *Dreamweaver* in the Book Title field.
3. From the Publisher menu, select Peachpit Press.
4. Run the search.

6. Additional Suggestions

My Bookshelf

When available, My Bookshelf lets you build a personalized collection of books within the entire Safari library. Use a check box in the quick search area to search just within My Books rather than All Books, or browse My Bookshelf titles using the top navigation menu (My Bookshelf or Desktop).

NOTE: Not all Safari accounts offer a My Bookshelf feature. When available, use Add links on the results screen to select titles for inclusion.

Bookmarks

Safari's Bookmark feature let's you return to a section during a future visit to Safari. For some Safari accounts, this will be a personalized area, in other cases Bookmarks will be a shared area accessible to other Safari users.

7. More Information

- **Product Help** Reference information is available in the product.
- **Newsletters** Receive subject, product and content updates by email:
www.proquest.com/proquest/maillinglist
- **Web training** Register for a free-one hour class with our professional trainers:
www.il.proquest.com/pqtraining
- **Search Assistance, Technical Support**
800-889-3358, tsupport@il.proquest.com,
<http://proquest.com/techsupport>