

COURSE PREPARATION CHECKLIST

for BBA and MBA STUDENTS

TASK	DEADLINE	INFORMATION
Learn about Ross Course Materials policies	<i>Throughout term</i>	Ross Course Materials
Purchase digital Course Materials or access digital Course Materials whose costs have been added to your tuition	<i>Upon notification via Canvas site announcement</i>	How to Order
View digital Course Materials online and download .zip or e-Reader file to archive and print	<i>Immediately upon purchase to 90 days after term ends</i>	How to View Digital Materials
Purchase optional non-refundable TEXTPAKs <i>TEXTPAKs may not be purchased on their own.</i>	Deadline Dates	Purchase Printed TextPaks
Pick up TEXTPAKs at the Kresge Library Services Desk	Deadline Dates	TEXTPAK Pickup Information
Request a refund for digital Course Materials for <i>dropped</i> courses by the Drop-Add Deadline	Ross Drop-Add Deadline	Email Study.Net Customer Service
Borrow general-interest books and course reserves from a University of Michigan library	<i>Throughout term</i>	General-Interest Books Course Reserves
Review exams or assignments at the Kresge Library Services Desk	<i>Upon notification from instructor</i>	Assignment and Exam Pickup and Review
Contact a Kresge Librarian for research assistance	<i>Throughout term</i>	Contact a Librarian

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(734) 764-1375

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