

Ethernet Set Up for the Business School

These instructions will help you configure your Ethernet card for use in the Business School environment.

What You Will Need:

1. **Your laptop with an installed Ethernet card.** These instructions assume your card is properly installed and working.
2. **An Ethernet Cable** to connect your card to our jack. You can purchase a cable at most electronic or computer stores.

Step 1: Plug In Your Ethernet Cable

1. Plug the Ethernet cable into the network jack. The network jack can usually be found adjacent to the telephone jack and looks similar, but is a little wider. Network jacks are generally found on the wall at outlet height or mounted directly in the desktop in some of our classrooms and labs.
2. Plug the remaining end of your Ethernet cable into the Ethernet port on your laptop.
3. Open your web browser and browse to your favorite web site.

If you connect successfully, you are done. If not, continue...

Step 2: Enable Automatic Settings

Open the configuration dialog box from the Start menu

1. **Use the Start Menu to navigate to the Control Panel – Network and Internet - Network Connections.**
2. In the section labeled **LAN or High-Speed Internet**, right-click on the entry for your Ethernet card and choose **Properties**. (Mouse over the connections to identify your Ethernet card if necessary.)
3. The dialog box labeled ‘... Properties’ will open.

Open the TCP/IP Properties Box

In the ‘... Properties’ dialog box:

1. Select the tab labeled **‘General.’**
2. Select **‘Internet Protocol (TCP/IP)’** in the list.
3. Click on the **Properties** button.
4. A dialog box labeled **‘Internet Protocol (TCP/IP) Properties’** will open.

Chose to Automatically Obtain IP and DNS Server Addresses

On the **General** tab of the **'Internet Protocol (TCP/IP) Properties'** box:

1. Select **'Obtain an IP address automatically'**
2. Select **'Obtain DNS Server address automatically'**
3. Continue to the next optional step or click on the **OK** button to close this window.

Step 3: Reboot Your Computer and Test Your Connection

1. Close any remaining windows that may be open.
2. Reboot your computer.
3. With your Ethernet card inserted (if it is not integrated), turn on your computer.

Ready to Go!

You will be able to connect to the Internet using the Business School's network once you have configured your Ethernet card with these automatic settings.